

INSTRUCTIONS FOR AUTHORS

Instructions for Authors

Please read the following instructions carefully and follow them stringently. Submissions not complying with these instructions will not be considered.

The Editorial Process: Manuscripts that are found suitable for publication in journal of prosthetic dentistry are sent to two or more expert reviewers. The journal follows a double-blind review process, wherein the reviewers and authors are unaware of each other's identity. Every manuscript is also assigned to a member of the editorial team, who based on the comments from the reviewers takes a final decision on the manuscript. The comments and suggestions (acceptance/ rejection/amendments in manuscript) received from reviewers are conveyed to the corresponding author. If required, the author is requested to provide a point by point response to reviewers' comments and submit a revised version of the manuscript. This process is repeated till reviewers and editors are satisfied with the manuscript. Manuscripts accepted for publication are copy edited for grammar, punctuation, print style, and format. Page proofs are sent to the corresponding author. The corresponding author is expected to return the corrected proofs within maximum two days. It may not be possible to incorporate corrections received after that period. The whole process of submission of the manuscript to final decision and sending and receiving proofs is completed by email.

Authorship Criteria: Each author should have participated sufficiently in the work to take public responsibility for appropriate portions of the content. One or more authors should take responsibility for the integrity of the work as a whole, from inception to published article. Authorship credit should be based on the i. sizeable contributions to conception or design of the work, or the acquisition, analysis, or interpretation of data for the work; ii. Drafting of the work or revising it critically for important intellectual content; iii. Final approval of the version to be published; iv. Agreement to be accountable for all aspects of the work in ensuring that questions

related to the accuracy or integrity of any part of the work are appropriately investigated and resolved. Each author should be accountable for the parts of the work he or she has done. In addition, each author should be able to identify which coauthors are responsible for specific other parts of the work and should have confidence in the integrity of the contributions of any coauthors.

All those designated as authors should meet all 4 criteria for authorship, and all who meet the 4 criteria should be identified as authors. Those who do not meet all 4 criteria should be acknowledged.

Scope of the journal: Journal Of Prosthetic Dentistry publishes original research, review papers, case reports in all areas of dental fields including dental educational research and bioethics in dentistry.

Submission of Contributions: All submissions and correspondence should be addressed to the Editor, Journal Of Prosthetic Dentistry, VSPM Dental College & Research Centre, Digdoh Hills, Hingna Road, Nagpur, 440019. All articles submitted for publication are meant exclusively for publication in this journal and must be accompanied by duty filled copyright form and contributors form and if editors require ethical committee approval form to be sent to ipsnagpureditor@gmail.com.

Conflict of interests: All vested interests must be declared by all the authors eg. Money received directly or indirectly for the study or for its presentation from all sources including commercial/ pharmaceutical companies, and including gifts, travel perks, hospitality etc.

Manuscripts:

- 1) Manuscripts must be submitted in precise, unambiguous, concise and easy to read English.
- 2) The number of authors should not exceed six for original research, 4 for review and case report.

INSTRUCTIONS FOR AUTHORS

Manuscripts should be submitted by email to ipnagpureeditor@gmail.com along with duly filled signed and scanned copyright form. They should be typed in font: times new roman and in font size: 12, only on one side of the A4 size paper with double spacing (space between two lines not less than 6 mm) and at least 2.5 cm margin on all sides.

Word Limit: Original article : Up to 3000 words (excluding abstract of 250 words and a maximum of 30 references).

Case report: Up to 1000 words (excluding abstract of 150 words and a maximum of 10 references).

Review article: Up to 4000 words (excluding abstract of 250 words and a maximum of 70 references).

Title page on a separate sheet of paper and should included.

- a. Title of the article.
- b. Names and designations and emails of all authors.
- c. Affiliations (name of department, institution, city, pin code, state and country where the work was done), indicating which authors are associated with which affiliation.
- d. The name, address, telephone and fax numbers and e-mail address of the corresponding author.

Text (original article): The text should include the following:

Word limit: Up to 3000 words (excluding abstract and a maximum of 30 references). Abstract should be structured containing titles like Introduction, materials & methods, results, and conclusion. It should not exceed maximum of 250 words and be on first page without abbreviations and references. Up to 6 keywords should also be given at the end of the abstract.

Introduction should define the reason for the study, the nature of the problem, and its relation to previous work, quoting the references by numbers within brackets in the order in which they are cited. Materials and Methods should contain sources of special chemicals, kits, animals, case material

and all the actual methods employed briefly with references. Use generic names with the trade name in parenthesis. All measurements must be in metric units and temperature in degrees Celsius. Use only standard abbreviations, symbols and acronyms that are universally accepted.

Ethics: All research study should confirm to ethical principles as laid down in the Helsinki declaration and it should be explicitly stated if permission of an IRB / human or animal ethics committee was taken.

Study Design: Reports of randomized clinical trials should present information on all major study elements, including the protocol, assignment of interventions (methods of randomization, concealment of allocation to treatment groups), and the method of masking (blinding), based on the CONSORT Statement (<http://www.consortstatement.org>).

Results: Present the results in logical sequence using appropriate, tables and figures without duplication. Results must include statistical analysis when ever applicable.

Discussion: Distinguish clearly new information from previous findings, and speculation from fact. Problems arising out of the study may be identified, and relevant hypotheses may be generated. Indicate the conclusions that may be drawn and place them in the context of a critical appraisal of previous work.

Acknowledgement: Acknowledgement of those who have actually contributed substantially to the study mentioning their contribution.

References: This should be numbered in order of citation in the text at appropriate place in brackets in line with the text for e.g. (1). References in the end must be on separate sheets in serial order. They must be complete in Vancouver format.

List all authors: If the number is seven or more, cite first six names followed by et al. References must be given in the following format.

Articles: Penner A, Timmons V. Seniors, attitudes: oral health and quality of life. *Int J Dent Hygiene* 2004; 2:2-7.

INSTRUCTIONS FOR AUTHORS

Books: Whittaker DK, MacDonald DG. Bite marks in flesh. In: Whittaker DK, MacDonald DG, editors. A Colour Atlas of Forensic Dentistry. London: Wolfe Medical Publications Ltd.; 1989.p. 26-43.

Abstracts: Nath N. Effect of certain compounds on the lysosomal stability in vitro. Proceedings of All India Seminar on Contemporary development in bioenergetics and membrane function. Waltair,1982:82.

Others: Unpublished work, work in preparation, and personal communications should only be mentioned in the text and not used as references. Personal communication must carry the date of the communication. However, work accepted for publication should be included in the reference list as 'In Press' giving the name of the Journal. 'Quoted by' references are not accepted.

Responsibility: Authors are solely responsible for the accuracy of references

Tables: No table should exceed the limit of one page. Each table should be typed double spaced, on a separate sheet of paper, should carry a title and be serially numbered in Arabic numerals in the order of its first citation in the text. Each column should have a short heading with units of measure, if applicable, in parenthesis. Do not use vertical rules. Use horizontal rules only above and below column headings and at the bottom of the Table. Explanatory matter should only be given in footnotes using a, b, c, ... as symbols sequentially. Matter given in a sentence or two in the text should not be repeated in the Table. Use graphs as alternative to Tables with many entries. Statistical significance to be given as foot-note to the tables.

Figures (with Legend) and Photographs: To appear on separate pages and should be unmounted in black ink drawings of professional quality with clear lettering and numbered consecutively (I, II etc). Only standard symbols should be used for figures. They should have a brief legend. Statistical significance to be given as foot-note to the figures. Photographs should be in coloured glossy prints and if black and white there should be a sharp contrast

between black and white areas. They should be 8x13 cm size. If applicable a linear scale should be incorporated in the photograph or magnification stated.

The word "Top" should be written in the appropriate place at the back of the photograph. A legend should be supplied for each photograph typed double spaced in consecutive order on a separate sheet of paper. Matter given in a table must not be repeated as a figure.

Case Report: Word limit: Up to 1000 words (excluding abstract of 150 words and a maximum of 10 references). Because of their rarity and innovative management, case reports of practical interest to clinicians will be accepted for publication. The case report should be arranged in the following order:-

Abstract, Key-words, Introduction, Case History, Discussion and References.

Review Article: It is expected that these articles would be written by individuals who have done substantial work on the subject or are considered experts in the field. A short summary of the work done by the contributor(s) in the field of review should accompany the manuscript. Word limit: Up to 4000 words (excluding abstract of 250 words and a maximum of 90 references). Articles of current innovative interest extensively studied. Proof correction will be done by the Editors.

Copyright Clearance: Copyright clearance for material / illustration that is not original must be obtained by the authors in writing from both the original authors and the publishers. That is exclusive liability of author/authors.

Letter to the Editor: These should be short and decisive observations. They should preferably be related to articles previously published in the Journal or views expressed in the journal. They should not be preliminary observations that need a later paper for validation. The letter could have up to 500 words and 5 references. It could be generally authored by not more than four authors.

Other: Editorial, Guest Editorial, Commentary and Opinion are solicited by the editorial board.